

March 20, 2009

All Interested Parties,

The Capital Projects Advisory Review Board (CPARB) is ***seeking letters of interest*** from individuals, knowledgeable in the use of alternative public works contracting procedures, ***to serve 1-3 year terms on its Project Review Committee (PRC)***. Current vacancies include:

1 to represent Owner – Ports

CPARB is a state board created (see [RCW 39.10.800](#) and [RCW 39.10.810](#)) to provide evaluation of public capital project construction processes including the impact of contracting methods on project outcomes and to advise the legislature on policies related to public works delivery methods. CPARB has created a PRC with members from many different public and private entities with wide variety of backgrounds, expertise and experience.

The PRC was created in [2SHB1506](#) (Chapter 494, Laws of 2007) to review and approve projects and project teams prosing to use the General Contractor/Construction Manager and Design Build contracting methods on projects and project teams and to certify public bodies for three years to use these procedures for projects with a total project cost of \$10 million. The committee also reviews and approves the use of GC/CM procedures by certified public bodies for projects under \$10 million.

For more information on the committee, go to the [CPARB's PRC website](#) or the legislation, [2SHB1506](#) referring to the following sections:

- 104. *Project Review Committee - created*
- 105. *Project Review Committee Duties*
- 106. *Project Review Committee Meetings*
- 107. *Project Review Committee – Certification of Public Bodies*
- 108. *Project Review Committee – Project Approval Process*

The PRC started reviewing projects in July, 2007. CPARB will review letters of interest during its December 11, 2008 meeting and at subsequent meetings until positions are filled.

This committee may meet monthly. Panels of at least six committee members will be chosen to review project applications and will be expected to review several project applications prior to each meeting. Project applications have been standardized to approximately 20 pages. In addition to completing a project application packet, short oral presentations will be presented to the PRC during the public meeting. Committee members will be compensated for reasonable travel expenses.

If you are interested in serving please prepare a short letter of interest which includes:

- *Your Name & title*
- *Your Company or public agency name*
- *Work & Home addresses*
- *Contact Phone numbers*
- ***Short Paragraph*** *which highlights your skills, background or special knowledge for this type of committee.*
- *3 References with contact information*
- *State your availability to serve for 1, 2 or 3 years*

Email your letter of interest to: Nancy Deakins, Deputy Assistant Director, E&A Services, Washington State Department of General Administration @ deakink@dshs.wa.gov **by Noon April 10, 2009.** (Applications received after this date may be considered by the Board in 2009.) Questions may be directed to Nancy via e-mail or phone at (360) 902-8161. Your willingness to submit a letter of interest will be greatly appreciated.